

BY-LAWS

International Arthurian Society NAB

[EIN: 27-2763656]

(Revised 8/14/81, 5/8/86, 10/31/87, 12/31/89,
5/7/04, 5/13/11, **5/09/14**)

I. Purposes:

- (1) To further Arthurian studies, especially by the sharing of knowledge at the triennial international congresses and appropriate annual national conferences, and publishing of research.
- (2) To assist the international officers in the preparation of the annual bibliographical bulletin.

II. Powers and authority:

The ultimate power of the North American Branch resides in the consultation of the membership by ballot. Where such consultation is impractical, authority may be temporarily assumed by (1) the branch meeting at the international congress, or (2) the annual business meeting of the branch, where only bona fide members of the Society may vote, or (3) the Executive and Advisory Committee.

III. Annual branch meeting:

The Executive and Advisory Committee in consultation with the membership shall determine, as far in advance as practical, the time and place of the annual branch meeting.

IV. The Executive and Advisory Committee meets annually in closed session.

- (1) The Executive and Advisory Committee (EAC) is composed of the President, Vice-President, Bibliographer, Secretary-Treasurer, Graduate Student/New Member of the Profession Representative, and the Editor of *Arthuriana*, and normally five members of the Advisory Committee, one of whom must represent Canada, and the others normally representing the various literatures (English, Romance, Germanic, and Celtic) and post-medieval. The outgoing President becomes automatically a member for one term.
- (2) The Bibliographer, Secretary-Treasurer, and the Editor of *Arthuriana* serve without term. These officers are appointed by the EAC.
- (3) The Graduate Student/New Member of the Profession Representative is appointed by the EAC, may serve only one three-year term, and must be a graduate student at the time of assuming the position. The EAC will determine when the term starts.
- (4) The President, Vice-President, and members of the Advisory Committee are elected by

surface mail or electronic ballot within three months after the triennial international congress, and assume office on December 15 of that year.

(5) The President and Vice-President serve for three years and are not eligible for re-election.

(6) The Vice-President shall be automatically nominated for the position of President.

(7) The members of the Advisory Committee serve for three years and may be re-elected for a second and final term.

(8) Nominations for the elected positions may be made:

(a) by a nominating committee composed of three persons appointed by the President with the advice of the EAC, or

(b) from the floor of the branch meeting at the international congress, or

(c) from the floor of the annual branch meeting at the Kalamazoo Congress in the election year, or,

(d) by petition of at least ten members whose petition must be in the hands of the Secretary-Treasurer by September 1 of the election year.

(9) The meeting of the international congress may not close the nominations, in fairness to those who may not have been able to attend. Nominations close automatically on September 1 of the election year.

(10) If a majority is not attained in the election of any official, the EAC may decide:

(a) to ratify the candidate who wins a plurality, or

(b) to order a run-off election between the two candidates with the greatest number of votes.

(11) Executive and Advisory Committee members serve the organization on a strictly *pro bono* basis and are not paid for their service.

V. Dues are determined by the Secretary-Treasurer in collaboration with the EAC. Dues include subscription to the Bibliography (*BIAS*) and the Journal (*JIAS*), subscription to *Arthuriana*, and other privileges of membership.

VI. Duties of the Secretary-Treasurer:

The Secretary-Treasurer collects dues and other income; disburses funds for the Society, especially for the support of the Bibliography (*BIAS*) and the Journal (*JIAS*); keeps records; prepares an annual financial statement, which is submitted to the EAC and available to members upon request; handles correspondence with the membership; prepares the schedules for the annual meeting; maintains the List of Members; and in general carries on the central and continuing business of the Branch.

VII. Duties of the Bibliographer:

The Bibliographer gathers information from members and published materials to forward annually to the international Bibliographer.

VIII. Duties of the President:

The President presides over annual meetings and the branch meeting at the international congress; represents the Society where necessary; consults the EAC on matters of policy; appoints committees; and acts appropriately in all other matters which may require the attention of the executive officers.

IX. Duties of the Vice-President:

The Vice-President shall be an active member of the EAC and replace the President in case of absence.

X. Duties of the Advisory Committee members:

Each member shall, if possible, attend the annual EAC meeting; offer advice; vote on official matters; and in general contribute to the governance of the Society.

XI. Matters not covered by these by-laws:

(1) Minutes of previous meetings of the EAC and international congress, previous decisions of same, may serve as precedents, provided the EAC ratifies by vote any precedent which may be questioned. The EAC may submit for discussion or ratification by mail ballot to the membership issues it considers of major importance or issues which divide the Committee.

(2) Where appropriate, *Robert's Rules of Order* may suffice to determine matters of procedure or substance. The EAC may overrule, however, these Rules of Order.

(3) Amendments may be made to these by-laws by a resolution offered by petition of at least 10 members, or by a motion duly passed at the branch meeting of the international congress. The resolution may, on the decision of the EAC, be submitted by mail ballot to the entire membership for ratification or rejection. Such mail ballots shall normally be distributed with the election ballots after the international congress. On urgent matters, the vote to amend may be ordered at any time by the EAC, provided funds to cover costs are available in the branch treasury.

XII. Authorized activities of the International Arthurian Society NAB:

Tours, expeditions, meetings, publications, etc., which are carried out in the name of the International Arthurian Society NAB, must have the written approval of the President, who must have obtained the sanction of the EAC before conferring such approval.